



**Bhartiya Vidya Bhavan's Shri Ishvarlal L. P. Arts-Sc. & J.
Shah Comm. College- Dakor, Dakor, Dist.: Kheda, Gujarat**

Year: 2024-25

IQAC Minutes of Meeting - I



Notice

The general meeting for NAAC which is conducted by IQAC cell has been called on 20/06/24 to discuss various parameters regarding academic year 2024-25. The following members were present:

1. Chairperson: Dr. T. R. Trivedi (In-charge-Principal)
2. Convener: Dr. Sahaj A. Gandhi
3. Member: Prof. D. V. Surti
4. Member: Smt. Dr. B. K. Patel
5. Member: Prof. M. C. Patel
6. Member: Dr. Y. M. Kadiyani
7. Member: Shri A.V. Patel (Technical Staff)
8. Member: Shri J. P. Rojasara(Administrative Staff)
9. Member: Shri Darshan Suthar(Administrative Staff)
10. Member: Shri R. B. Vaghela (Senior Peon)
11. Member: Mrs Nikitaben Gandhi (Management Representative)
12. Member: Dr. Pinkesh Sutariya (Adviser, NEP, Assistant Professor, SPU, V.V. Nagar)
13. Member: Miss Heni Soni (Alumni Representative)
14. Member: Harsh R. Pandya (Student Representative)
15. Member: Princy B. Patel (Student Representative)
16. Member: Maharshi M. Trivedi (Student Representative)



Minutes of Meeting-I of Year 2024-25

Venue: Principal Room

Date:20/06/2024

Agenda of Meeting-I

1. Discussions and planning of the current Academic Year
2. Review of Self appraisal of all the faculty members and recruitment of new faculty members and laboratory assistant in lieu of retired members.
3. Review of results last academic year 2023-24 of UG and PG final year students.
4. Review of GCAS admission procedure and progress.
5. To Plan Induction Program for newly admitted students
6. Review of Tata strive Course by Arts and Commerce Faculty conducted during summer vacation.
7. To plan Vocational Courses supported by Knowledge Consortium of Gujarat (KCG) and Bombay Stock exchange (BSE)

After prolonged discussions and exchange of ideas, following resolutions were adopted by all the IQAC members:

Agenda Item 1: With the approval of the Principal, academic calendar with tentative dates for exams was finalized by the committee- members.

Agenda Item 2: Review the Self-appraisal was carried out of all the faculty members and discussed scope of the improvement for individuals. It was also decided to recommend management of recruiting new faculty members in Accountancy, Zoology in place of Prof. D.V.Surti and Dr Y. M. Kadiyani respectively. The committee also decided to recommend recruitment of new Laboratory Assistant for



Chemistry since Mr J. P. Rojrasra has retired. The committee also discussed about recruitment of new faculty members in Postgraduate Department.

Agenda Item 3: The Heads of all the faculties were asked to submit their report of results which were reviewed and extensively discussed. It was found that in Final Semester of B.A in subject Gujarati, students of a particular paper fared poorly. The committee decided to guide students for re-assessment.

Agenda Item 4: IQAC Committee extensively discussed the admission procedure and progress of admission of first year students in each discipline. The committee members of each discipline expressed concern about the slow admission procedure and delay in academic term.

Agenda Item 5: Probable date of induction program for newly admitted first year students was discussed but all the members expressed their concern as the admission procedure was frequently changed by the government.

Agenda Item 6: Review of six week Tata Strive Training Program for Job Placement was carried out. The committee members applauded the efforts of Job Placement Officer Dr Ishitaben Patel for successful completion of the program.

Agenda Item 7: Planning for Vocational Courses supported by Knowledge Consortium of Gujarat (KCG) and Bombay Stock exchange (BSE) was reviewed. The course for Commerce discipline entitled 'Goods Sales Tax(GST)' and for Arts discipline 'Introduction to Mutual Funds' is to be conducted for a period of 45 hours. 50 students each discipline registered for the courses.

