



## Notice

The general meeting for NAAC which is conducted by IQAC cell has been called on 31/12/23 to discuss various parameters regarding academic year 2023-24. The following members were present:

1. Chairperson: Dr. T. R. Trivedi (In-charge-Principal)
2. Convener: Dr. Sahaj A. Gandhi
3. Member: Prof. D. V. Surti
4. Member: Smt. Dr. B. K. Patel
5. Member: Prof. M. C. Patel
6. Member: Dr. Y. M. Kadiyani
7. Member: Shri A.V. Patel (Technical Staff)
8. Member: Shri J. P. Rojasara(Administrative Staff)
9. Member: Shri Darshan Suthar(Administrative Staff)
10. Member: Shri R. B. Vaghela (Senior Peon)
11. Member: Mrs Nikitaben Gandhi (Management Representative)
12. Member: Dr. Pinkesh Sutariya (Adviser, NEP, Assistant Professor, SPU, V.V. Nagar)
13. Member: Miss Heni Soni (Alumni Representative)
14. Member: Harsh R. Pandya (Student Representative)
15. Member: Princy B. Patel (Student Representative)
16. Member: Maharshi M. Trivedi (Student Representative)



## Minutes of Meeting-V of Year 2023-24

Venue: IQAC Room

Date:31/12/2023

### **Agenda of Meeting-V**

1. To review progress of past meeting minutes-.
2. GSIRF/NIRF Report
3. Research proposal
4. Faculty Development Program and Suggestions derived from the Principal attended three days' workshop conducted by KCG, Ahmedabad
5. Students presence report
6. Namo Wi-Fi
7. PM Usha Grant

After prolonged discussions and exchange of ideas, following resolutions were adopted by all the IQAC members:

Agenda Item 1: Minutes of the past meeting were discussed by IQAC members and suggestions were also made during the discussion. IQAC has encourage the head of department of all the faculty to submit their proposal of short-term courses for the next academic year.

Agenda Item 2: IQAC Co-Ordinator Dr. Sahajkumar A. Gandhi has discussed and submitted the GSIRF/NIRF report of the year 2022-2023 of the college with IQAC members and asked suggestions for it.

Agenda Item 3: To improve the research in the institute (advantage in NAAC, C -3), IQAC has asked all the interested faculty members to apply for research grant. The faculty members should submit their major / minor research proposal to the KCG as early as possible. (As per the letter No. KCG/EXTENSION/ 2023/2310).



Agenda Item 4: I/C Principal, Dr. Tarun R Trivedi had participated three-day administrative workshop at KCG, Ahmedabad. He shared his experience and outlined important topics like NEP, environment, NAAC, Government Education policy etc. discussed at KCG, Ahmedabad. He also encouraged all the faculty members to attend Faculty Development Program (FDP).

Agenda Item 5: IQAC has discussed about 'How to improve students' presence in the classroom'. IQAC Co-Ordinator Dr. Sahajkumar A. Gandhi has note down all the suggestions given by IQAC members.

Agenda Item 6: I/C Principal, Dr. Tarun R Trivedi has announced that our college has received the grant of Rs 5,00,000/- for the Wi-fi facilities under the scheme of Namo-Wi-fi from the KCG, Ahmedabad. A committee will be constituted to utilize the grant appropriately.

Agenda Item 7: I/C Principal, Dr. Tarun R Trivedi has announced that He has submitted PM USHA Proposal to the KCG, and KCG has forwarded to the center of Ministry.

IQAC Minutes of Meeting - V

