



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	BHARATIYA VIDYA BHAVAN'S SHRI ISHVARLAL L.P.ARTS, SCIENCE AND J.SHAH COMMERCE COLLEGE
Name of the head of the Institution	Dr .M.K.Nayee
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	09601918873
Mobile no.	9601918873
Registered Email	bhavansdakor@rediffmail.com
Alternate Email	pinkeshsutariya@gmail.com
Address	Bhavans Shree I.L.Pandya Arts-Science and Smt. J.M.Shah Commerce College, Dakor
City/Town	Dakor
State/UT	Gujarat

Pincode	388225																								
<b>2. Institutional Status</b>																									
Affiliated / Constituent	Affiliated																								
Type of Institution	Co-education																								
Location	Rural																								
Financial Status	state																								
Name of the IQAC co-ordinator/Director	Dr.Pinkesh Sutariya																								
Phone no/Alternate Phone no.	09601918873																								
Mobile no.	9429415361																								
Registered Email	bhavansdakor@rediffmail.com																								
Alternate Email	pinkeshsutariya@gmail.com																								
<b>3. Website Address</b>																									
Web-link of the AQAR: (Previous Academic Year)	<a href="http://bhavanscollegedakor.org/details_page.php?c_id=67&amp;name=QVFBUg==">http://bhavanscollegedakor.org/details_page.php?c_id=67&amp;name=QVFBUg==</a>																								
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://bhavanscollegedakor.org/details_page.php?c_id=45&amp;name=QWNhZGVtaWMqO2FsZW5kYXI=">http://bhavanscollegedakor.org/details_page.php?c_id=45&amp;name=QWNhZGVtaWMqO2FsZW5kYXI=</a>																								
<b>5. Accrediation Details</b>																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B++</td> <td>2.72</td> <td>2010</td> <td>31-Dec-2010</td> <td>07-Jan-2016</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.27</td> <td>2016</td> <td>23-Dec-2016</td> <td>22-Jan-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B++	2.72	2010	31-Dec-2010	07-Jan-2016	2	B	2.27	2016	23-Dec-2016	22-Jan-2022
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
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1	B++	2.72	2010	31-Dec-2010	07-Jan-2016																				
2	B	2.27	2016	23-Dec-2016	22-Jan-2022																				
<b>6. Date of Establishment of IQAC</b>	14-Jun-2010																								
<b>7. Internal Quality Assurance System</b>																									

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>No Data Entered/Not Applicable!!!</b>		
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	NSS	Sardar Patel University	2020 365	45000
Dr.Pinkeshkumar Sutariya	Scheme for Young Scientist and Technologist	DST-SEED	2020 1095	3188960
<b>No Files Uploaded !!!</b>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Under the banner of IQAC, various research projects have been submitted to different funding agencies such as DST SERB, DST SEED, and GUJCOST. IQAC proposed the celebration of National Science day under the banner of Bhavans Science Community Center. To apply in various vocational courses funded by KCG and UGC.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Administrative	Audit system was strengthened by having Internal and external audit.
Student oriented activities	Students have been participated in various activities of sports, cultural, NSS, NCC, CWDC, Conferences etc.
SWAYAM PORTAL REGISTRATION	We have started Swayam portal registration for students and teachers. Dr. S.A.Gandhi from Department of Physics cleared three online examination from SWAYAM portal.
Self Appraisal Program	We have started this self appraisal program which reflect academic achievements of faculty.
Feedback	We have started feedback from students for institute and teachers. We are also planning to online feedback for Alumni and different stake holders.
Course Planner	We have started Course planner for each subject before term and it was evaluated by Principal at the end of the semester.
Research Activity	Dr.Pinkesh Sutariya from Department of Chemistry has completed young scientist research project from DSTSERB for three years of twenty three lakh ninety eight thousand rupees. Dr.Pinkesh Sutariya has received one major research project funded by DSTSEED under the scheme of Young Scientist and Technologist for three years of rupees forty eight lakhs forty four thousand eight hundred eighty. The faculty members have published nine research articles and four book/book chapters National/International level.
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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Bhavan's Dakor Kendra	19-Apr-2021

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2017
Date of Submission	15-Dec-2017
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The college has instituted an Internal Quality Assurance Cell (IQAC) as per the guidelines of NAAC UGC. The cell consists of members from the Management, college Alumni, Principal of the college, and Coordinator of the steering committee (NAAC and IQAC), heads of the departments, and other reputed people of the town. The cell aims at quality enhancement based on the suggestions of the previous NAAC peer team report. Every year the cell outlines the goals and sets targets regarding the overall quality of the institution, which includes needful things to be done and feedback from all stakeholders. The meeting of IQAC is regularly being held at the college wherein all the concerned issues regarding quality improvement are being discussed and solutions are arrived at. The annual report on the institutes efforts of quality improvement and the achievement of superior outcomes on all aspects of holistic education are being sent to NAAC UGC as Annual Quality. The institutes' annual reports also highlights the activities carried out throughout the year. The Academic Head highlights all these reports at the time of annual function in the presence of members of Bharatiya Vidya Bhavan Dakor Kendra.</p>

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The syllabus and subjects of different disciplines are designed and provided to the institution by the affiliated university, i.e. Sardar Patel University, Vallabh Vidyanagar. The institute prepares an academic calendar stating the

proposed dates of all the activities including examination, extracurricular and co-curricular activities. The course planner is prepared according to 44/60 hours and if required then extra hours are also allotted for covering the syllabus. 60% of the syllabus is almost covered before the internal examination. In the monitoring and evaluative process of the curriculum, monthly tests during the semester, assignments, projects, seminars, quizzes, and viva voce are being conducted for all the students towards their continuous internal evaluation. To deliver the best pedagogy of teaching, teachers are motivated to take part in the various faculty development program, orientation programs, and refresher courses, etc. At the end of the semester, the teachers are asked to fill up a self-appraisal form which is being evaluated by the Principal for self-evaluation for each faculty. Apart from these regular activities, departments like NCC, NSS, Sports, UDISHA, CWDC, SAPTDHARA are being engaged for their extra co-curricular activities. IQAC monitors all the academic activities on regular basis to ensure the execution of the academic calendar and teaching-learning process and finds the gap if any. We have assigned two faculty members as a mentor under the mentorship program of each class for counseling students in terms of their academic and personal problems.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Sanskrit	15/06/2019
BA	Gujarati	15/06/2019
BA	Economics	15/06/2019
BCom	Accountancy	15/06/2019
BSc	Chemistry	15/06/2019
MA	Gujarati	15/06/2019
MCom	Accountancy	15/06/2019
MSc	Organic Chemistry	15/06/2019

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
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0	Nil	Nil
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	Nil
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Bhavan's College has its own website for the collection of online feedback form from our students, teachers, alumni, parents and other stake holders. We have prepared 10 questions for each stakeholders for the feedback. These questions are based on institute information availability, office staff behavior, Principal behavior during college visit, information regarding various notices, basic facilities at campus, cleanliness, opinion about college library and its accessibility, sports and drinking water facility, facility of sports related instruments at campus and extra-curricular activities at college. All the mentors of mentorship program encourage students to fill online feedback form during their counselling meetings. These feedback data are analyzed by Principal and IQAC committee members. As we are affiliating institute with Sardar Patel University and hence we cannot change certain academic matter but we ask our teachers to put their views in board of studies meeting at University. We also put average feedback form to our website on regular basis for the improvement.</p>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Sanskrit, Gujarati, Economics	450	247	247
BCom	Accountancy	150	127	127
BSc	Chemistry	150	150	150
MA	Gujarati	76	24	24
MCom	Accountancy	76	40	40
MSc	Organic	76	76	76

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**2.2 – Catering to Student Diversity**

## 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1190	269	23	Nil	4

**2.3 – Teaching - Learning Process**

## 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
23	23	1	5	2	Nil
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No file uploaded.					

## 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Institute has established a mentorship program as its best practice. Principal and IQAC coordinator have assigned two faculty members to each class as a mentor. Dr.K.K.Dave (Assistant Professor, Commerce Department) is a mentorship program coordinator. In each semester, the mentor will arrange 2-3 meetings with the mentee and concern their problems such as academic, personal, institutional, etc. We have also designed one feedback form for the mentee regarding the institute. The mentors analyses the progress of each student in all above parameters, motivate and put in efforts to enhance them. The mentors or Institute arranges parents teachers meeting whenever it is required on individual basis. At the very beginning of the semester, we arrange an induction program for fresher students. This induction program helps students for a better understanding of the institute in terms of different courses, extra-curricular activities in college, and activities of different departments (NSS, NCC, CWDC, UDHISHA, SAPTDHARA, Sports etc.)

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1459	23	1 : 63

**2.4 – Teacher Profile and Quality**

## 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
26	23	3	Nil	17

## 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr.Pinkeshkumar G	Assistant	Received First



	Sutariya (National)	Professor	Prize in in Oral Presentation, Department of Chemistry, Sardar Patel University, V.V.Nagar: 388120
2020	Dr.Pinkeshkumar G Sutariya (National)	Assistant Professor	The most Dynamic Faculty Award, Institute of Advanced Research, Gandhinagar, Gujarat
2020	Dr.Sahaj A Gandhi (State)	Assistant Professor	Third rank in Best Poster presentation in XXXIVth GUJARAT SCIENCE CONGRESS 2020 organized by L.J.Institute of Faculty of science, Ganpat University under the aegis of Gujarat Science Academy on 8th -9th February 2019
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	M.Sc.IV	IV/2020	18/04/2020	29/09/2020
MCom	M.Com.IV	IV/2020	18/04/2020	14/12/2020
MA	M.A.IV	IV/2020	18/04/2020	21/08/2020
BA	B.A.VI	VI/2020	18/04/2020	12/09/2020
BCom	B.Com.VI	VI/2020	18/04/2020	16/09/2020
BSc	B.Sc.VI	VI/2020	18/04/2020	16/09/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Following reforms have been introduced in the mode of continuous internal evaluation: 1. Monthly Quiz type-examination is introduced for science students. 2. There is 30 Marks Internal for Arts and Science faculty students which includes assignment (5 Marks), attendance (5 Marks), multiple-choice questions (5 Marks), and written examination (15 marks). For Commerce students, there is 40 marks internal which includes assignments (14 Marks), attendance (6 Marks), and written examinations (20 marks). 3. For Practical subjects in science faculty, the internal covers practical journal (5 Marks), attendance (5 Marks), viva (5 Marks), and practical (15 marks). In even semester for science

faculty students, they are assigned one poster or live science model for exhibition on National Science Day. 4. The same pattern is applied for P.G. students except for M.Com. students. For P.G. commerce students, there is compulsory one PowerPoint presentation for internal whereas in Science and Arts faculty students there is viva voce for internal evaluation. 5. Faculty members use orthodox and innovative evaluation approaches to account for diversity in student needs and abilities, especially difficulty experienced by some to express fluently in English. 6. Evaluation of teaching methodologies is done by students in the form of feedback which is collected annually and analyzed.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follows the Academic Calendar of the Sardar Patel University. The total number of teaching days in odd semesters are at least 107 and 94 in the even semesters. Every year, the classes of the third-fifth semester begin in June and the first semester starts in July. In accordance with the University calendar, the dates for organizing all other academic, cultural, expert lecture talks, National Science Day, Seminar, and extension activities are decided internally. As per the University schedule, we fix our internal test in 10-15 days advance for UG and PG. The notices for assignment submission and journal submission are placed on the notice board before the internal test. For those who failed to attend the internal test, we will give them another chance as an improvement test or retest. Internal marks are displayed to students with their signatures during their external examination. For the practical exams, dates are generated in advance and students have been notified of the time frame for journal signing and certification.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://bhavanscollegedakor.org/details\\_page.php?c\\_id=19&name=UHVjvZ3JhbWllIE91dG NvbWU=](http://bhavanscollegedakor.org/details_page.php?c_id=19&name=UHVjvZ3JhbWllIE91dG NvbWU=)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
M.Sc.IV	MSc	Organic Chemistry	27	25	92.59
M.A.IV	MA	Gujarati	16	15	93.75
M.Com.IV	MCom	Accountancy	64	60	93.75
B.Com.VI	BCom	Accountancy	70	23	32.85
B.Sc.VI	BSc	Chemistry	97	48	49.48
B.A.VI	BA	Gujarati	22	18	81.82
B.A.VI	BA	Sanskrit	36	22	61.11
B.A.VI	BA	Economics	24	16	66.67

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://bhavanscollegedakor.org/average\\_feedback.php](http://bhavanscollegedakor.org/average_feedback.php)

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	NIL	NIL	NIL	Nil
No file uploaded.					

#### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
01	01	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	3	3.21
International	Physics	5	2.70
International	Economics	1	0
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Gujarati	2
Accountancy	1
Physics	2
Chemistry	2
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	9	4	Nil
Presented papers	1	4	1	Nil
Resource persons	Nil	1	2	Nil
<a href="#">View File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>				
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No	No	No	Nill	Nill	NIL
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	Nill
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2193257	2193257

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
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SOUL	Fully	2.0	2019
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#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Nil	23981	2222951	110	18775	24091	2241726
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	34	1	6	1	8	13	10	40	0
Added	0	0	0	0	0	0	0	0	0
Total	34	1	6	1	8	13	10	40	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	NIL

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2994065	2994065	375048	375048

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has made adequate arrangements for the maintenance and upkeep of the college infrastructure. The management ensures that enough funds are allocated and then utilizes them for maintenance. We have a committee to ensure optimum allocation and utilization of the available finance. It functions in the following manner. The institution collects suggestions and complaints from the students and staff members. The committee classifies it on the basis of

requirements and then it is forwarded to the head of the institution. The head of the institution solves the problem and makes suggestions to the related person who looks after the maintenance task. Analyze them. Allocate appropriate financial aid to the requirement. Then purchase committee members invite tenders from different agencies. Finally in presence of purchase committee members quotations are opened and compared. The order is given to those company or vendor who has quoted the lowest cost by maintaining quality. We have also had a separate purchase committee for research projects grants.

[http://bhavanscollegedakor.org/details\\_page.php?c\\_id=7&name=UHJvY2VkdXJlcyBhbmQgcG9saWNpZXM=](http://bhavanscollegedakor.org/details_page.php?c_id=7&name=UHJvY2VkdXJlcyBhbmQgcG9saWNpZXM=)

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	SC ,ST, OBC, MINORITY GOVT. SCHOLARSHIP SCHEME	628	2180485
b)International	Nill	Nill	Nill
No file uploaded.			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nill	NIL	Nill	Nill	Nill	Nill
No file uploaded.					

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
38	38	10

### 5.2 – Student Progression

#### 5.2.1 – Details of campus placement during the year

On campus	Off campus

Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

#### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

#### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
No file uploaded.	

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural Activities	College	64
Sports	College	90
Sports	University	15
No file uploaded.		

### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has a policy for the dynamic participation of the students in the various academic, cultural, and administrative bodies/committees and other day-to-day activities. This prepares the students for leadership roles, organizing events, teamwork, execution skills. The student representatives in college committees like IQAC, Saptadhara, Cultural Committee, NSS, NCC, Career Guidance Centre, etc., for academic, co-curricular, and extension activities play a vital role in the coordination and cooperation in organizing these activities. The major objectives are as under The Student Representatives play an important role in maintaining the code of conduct of the college and reporting any disciplinary issues to the committee members. The representatives help the class teacher in conducting class activities, unit tests, assignments as well as attendance of students. To develop the skills of students by involving them in the planning and implementation of academic and co-curricular activities. To



cultivate the learning process through practical experience that encourages and makes students more confident. It also improves their communication and leadership skills. Every year, the college follows a unique process. On the Teacher's Day among the students participants, one Principal and one Vice-Principal are selected by the Interview Committee. The selected Principal and Vice-Principal conduct the college proceedings for the day. The induction program for fresher students is also organized by SRC.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

55000

5.4.4 – Meetings/activities organized by Alumni Association :

2

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Decentralization of financial decisions in research projects: For effective implementation and smooth functionalization of sanctioned research projects, quick decisions are necessary. By keeping this in our mind, we have fixed 10,000 rupees to the Principal investigator for any contingency grant and 25,000 rupees to the Principal after inviting quotations. Beyond this amount, we have been doing the regular processes for purchasing by taking approval from the purchase committee of the college. 2. The academic and executive decisions: IQAC members have the power for preparation of academic calendar, course planar, self-appraisal, continuous internal evaluation monitoring of students, monitoring of grant utilization, formation of the various committee at the college, and organizing conferences/workshops/seminars, etc. Their inputs are considered before making any final decision.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Many of the teachers are members of Board of Studies of their respective subjects. They present their view during the meetings of the Board of Studies and thus play an active part in Curriculum Development
Teaching and Learning	Teaching in the college is a two way process. We allow the students enough

	freedom to present their views.
Examination and Evaluation	The time-table of the Internal exam prepared almost one month before the commencement of the exam and it is displayed on the notice board so that students can prepare well. There is a transparency in the evaluation system. For this the 5th and 6th semester internal evaluation is done centrally.
Research and Development	For participation in Seminars/Workshops teachers are not only motivated but also provided DLs. Management has already given one special laboratory to Dr.Pinkesh Sutariya who has received one DST-SERB funded research project.
Library, ICT and Physical Infrastructure / Instrumentation	The management is always there to help us. The Principal has been given freedom to enrich its Library facility. Whenever need arise the Management is ready to add physical infrastructure
Human Resource Management	Our management and Principal always take care to manage human resources.
Industry Interaction / Collaboration	Institute has been doing academic, research, culture etc. We are have approached MOUs with nearby institutes and industries and arrange lectures for teaching and non teaching staff.
Admission of Students	First year UG and PG students admission is fully online and on the bases of merit.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	All financial and Account are maintain in tally ERP.9 software.
Administration	Institute is having administrative office with fully atomized and all the the process is doing in Office Management Software.
Student Admission and Support	Admission of students is online. We have been providing link on our official website.
Examination	We have updated our website and we put internal marks on our website.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

Nil	NIL	NIL	NIL	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Faculty development Program for non teaching on Office management	Office Management	24/07/2019	24/07/2019	2	7
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course	2	30/09/2019	06/10/2019	07
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
23	21	7	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Bhavan's Staff Credit Society	Bhavan's Staff Credit Society	Bhavan's Staff Credit Society

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts are done by Tally software so authorities can monitor entries. There is a mechanism of checking, rechecking and crosschecking of accounts by the Accountant and Principal periodically. Besides, an arrangement is made by the management for internal audit by C.A. firm, Patel Mankad Co., Ahmedabad. In the case of spending of UGC grant, there is IQAC, Finance Committee and Library Committee. It finalizes the purchase of necessary equipment and books of the Institute. All purchases are done through a tender system. The state government periodically also does an external audit. The grant of state government is finalized only after the audit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

6.4.3 – Total corpus fund generated

<b>No Data Entered/Not Applicable !!!</b>
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	KCG	Yes	Rutvi Associates, Ahmedabad
Administrative	Yes	KCG	Yes	Rutvi Associates, Ahmedabad

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents meeting at Induction program, Feedback from Parents, Annual Day gathering
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6.5.3 – Development programmes for support staff (at least three)

Computer training Program, Accounting Software training, University portal training program
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

Formation of Research Committee, IPR Cell and Mentorship Program
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Sci-Tech Magazine of Bhavans College	13/06/2019	13/06/2019	13/06/2019	14
2019	One Week NSS Camp arrangement	28/09/2021	28/09/2021	28/09/2021	14
2020	MOU with Nursing,	06/01/2020	06/01/2020	06/01/2020	14

	Banking and Agriculture Sector				
2020	To organize State Level workshop on Chemistry	24/02/2020	24/02/2020	24/02/2020	14
No file uploaded.					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women's Health Issues	07/01/2020	07/01/2020	250	Nil
Women's legal Rights	22/01/2020	22/01/2020	200	Nil
Personality Development Of Women	13/02/2020	13/02/2020	190	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Plantation and nurturing of Trees on the Campus. Voluntarily all staff members and students of the campus were requested to abstain from using the Vehicle for one day during the first Monday of every month.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	3	2	12/09/2019	2	Village Adoption and Visit to Old Age Home	Social problems, Emotional and Financial Stress, Depression	200

No file uploaded.

### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for staff and students	13/06/2019	All stakeholders follow the roles of State govt., / University / UGC like bodies. Principal have power to take action for smooth administration. Stakeholders do not complain directly to the management or upper office. Staff and students have prohibited to smoke and chewing tobacco in the campus. They also help to clean the campus. They also do not use mobile except emergency. Staffs want to take higher education during the job they have to take permission of management and higher authorities compulsory. Stakeholders must follow timely change the roles by the management.

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Guru Purnima	16/07/2019	16/07/2019	250
Teacher's Day	05/09/2019	05/09/2019	50
Republic day	26/01/2020	26/01/2020	200
Independence Day	15/08/2019	15/08/2019	150
No file uploaded.			

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Tree plantation, Botanical Garden, Solar panel for renewable energy sources, Waste disposal, Rain water harvesting

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1. Bhavans Science Community Center 2. Mentorship Program

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[http://bhavanscollegedakor.org/details\\_page.php?c\\_id=27&name=OmVzdCBOcmFjdGljZXM=](http://bhavanscollegedakor.org/details_page.php?c_id=27&name=OmVzdCBOcmFjdGljZXM=)

## 7.3 – Institutional Distinctiveness

### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and

thrust in not more than 500 words

"STRENGTHEN THE STUDENTS THROUGH VALUE BASED EDUCATION" Bhavan's Shree I L Pandya Arts- Science and Smt. J.M.Shah Commerce College Dakor aims to impart value education and endorse inventiveness with importance on universal development of the students. One area where the Institute strongly focuses on and has a distinctive performance is its teaching/learning process which is thoroughly robust and multidimensional. The routine methods of teaching are boosted with ICT and other innovative and engaging methods so as to keep the students interested in the topic at hand and to increase the interface in the class. Regular programs are incorporated by Career oriented Certificate (Certificate course in Tally) and Diploma programs (GST and Banking Finance, Tally) imparting skills. The website of the institute displays Codes of conduct, learning outcomes, online quiz papers, students-related forms, academic calendar, study materials (online quiz paper, video lectures, and PowerPoint presentation), an online feedback system, and online admission. There is an immense passion for research and innovation which supports the creation and transmission of knowledge. In the last five years, the Institute has acquired three projects bringing in funds of more than 1.1 crore rupees from DST-SERB, DST-SEED, and GUJCOST. Faculty have been publishing good numbers of research articles, books, book chapters in the National and International publishing house. Every year, we have been organizing a National/State level Seminar for UG and PG students. We have been organizing National Science day in which students from UG and PG faculties were preparing live models and posters. We have been participating in a District level placement fair which had been organizing by the Government of Gujarat for UG students. For academic audits at the institute level, we have been monitoring faculty progress by self-appraisal form each year. Faculty members are well prepared in advance by their course planar for each semester.

Provide the weblink of the institution

[http://bhavanscollegedakor.org/details\\_page.php?c\\_id=27&name=OmVzdCBOcmFjdGljZX](http://bhavanscollegedakor.org/details_page.php?c_id=27&name=OmVzdCBOcmFjdGljZX)  
M=

### 8.Future Plans of Actions for Next Academic Year

- Regularly Arrange Meetings of all the Committee by IQAC.
- To arrange lecture series at local and University levels.
- Organize various student development programs.
- To make placement more effective.
- To start an academy for competitive examination.
- To encourage the student to participate in NSS/NCC/Culture/Sports activities.
- Create awareness about the environment amongst students.
- To upload Lectures of the faculty members on the college website for students
- Enrich library by adding new reference books/journals/periodicals /E-resources.
- Upgrade and update the institutional website.
- To explore the possibility of the faculty exchange program.